

For enhanced form processing, please submit online by logging into [republicrefund.com](http://republicrefund.com). See Program Guidelines for more details.

NOTE: Missing documentation will delay processing.

ALSO NOTE: Address and ID changes can be made over the phone. The taxpayer must call 866-581-1040. The taxpayer will be asked to verify his/her identity with an agent by answering a series of questions generations by LexisNexis™.

### General Information

Taxpayer Social Security Number:          Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Taxpayer First & Last Name: \_\_\_\_\_

### Choose a Maintenance Option

Check and complete all that apply:

**Taxpayer Name Change** (If Republic Bank issued a check to a taxpayer and his/her name is misspelled, please complete the information below and be sure to send a copy of the VOIDED check that needs to be reissued)

Correct First Name: \_\_\_\_\_ Correct Last Name: \_\_\_\_\_

**NOTE: Republic Bank cannot change the first four letters of a last name.**

**Address Change**

Old Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

New Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**ID Change**

Old ID# \_\_\_\_\_ New ID#: \_\_\_\_\_

### Check Issue Information

Current Year  Prior Year \_\_\_\_\_ **NOTE: You may only select a year within the past 6 years, because unclaimed funds older than 6 years are returned to the government and are no longer held at Republic Bank**

### Identify Yourself

Type of Identification Submitted Today:

(Employee IDs or Benefits cards will not be accepted as valid forms of identification.)

Driver's License  Military ID  US/Foreign Passport/Resident Alien ID

DMV/BMV State ID  Tribal ID  Marticular Consular Card

ID Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Issue Location: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### Taxpayer Signature Required

Taxpayer Signature: \_\_\_\_\_

### Provide Documentation

Please provide the following documents:

1. A legible copy of the taxpayer's unexpired, government-issued photo ID with the correct spelling of his/her name.
2. Proof of new address (a utility bill or bank statement in the taxpayer's name showing the new address - NOT NEEDED FOR NAME CHANGE ONLY)
3. This signed form.

### Submission Instructions

Please email the above listed items to [EPForms@republicbank.com](mailto:EPForms@republicbank.com). Include as the subject line the name of the form and the taxpayer's last name. For example: **Taxpayer Maintenance Form - Smith**